



CAPITAL IMPROVEMENT PROGRAM COMMITTEE

MINUTES

**MONDAY, FEBRUARY 11, 2019
10:00 AM**

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District (District) Capital improvement Program Committee (Committee) was called to order in the District Headquarters Boardroom, at 5700 Almaden Expressway, San Jose, California, at 10:00 a.m.

1. CALL TO ORDER

1.1 Roll Call.

Committee members in attendance were District 4 Director L. LeZotte, District 6 Director T. Estremera, and District 5 Director N. Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were M. Baratz, W. Blackard, S. Buglewicz, J. Collins, M. Cook, C. Hakes, B. Hopper, J. Martin, N. Nguyen, L. Orta, B. Redmond, M. Richardson, L. Rossiter, B. Yerrapotu, and T. Yoke.

1.2 Time Open for Public Comment on an Item not on the Agenda.

Chairperson Hsueh declared time open for public comment on any item not on the agenda.

Chairperson Hsueh stated that to ensure the Capital Improvement Program (CIP) is consistent with Board's action for the 2040 Water Supply Master Plan, the introduction page of the Water Utility section of the CIP should include (1) a brief description of the Board's action, (2) a list of base-line projects identified in the Master Plan and the funding status of those projects, and (3) an explanation that the Master Plan is a living document and the currently proposed future projects in the CIP (the projects beyond the base-line projects) may change.

2. APPROVAL OF MINUTES

2.1. Approval of January 14, 2019 Meeting Minutes.

The Committee considered the attached minutes of the January 3, 2019 meeting. It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried to approve the minutes as presented.

3. ACTION ITEMS

3.1. Information on Project Labor Agreements.

Mr. Michael Baratz, reviewed the information on this item, per the attached Committee Agenda Memo.

The Committee made the following requests:

- Staff to solicit external agency testimony on Project Labor Agreements (PLAs); and
- Staff to notify interested parties of the Committee's schedule for discussion of PLAs.

3.2. Capital Project Monitoring—Design.

Mr. Chris Hakes and Mr. Ngoc Nguyen, Deputy Operating Officers, Ms. Tina Yoke, Chief Administrative Officer, and Mr. Michael Cook, Information Technology Manager, reviewed the information on this item, per the attached Committee Agenda Memo, and the presentation materials contained in Attachment 1 were reviewed as follows: Mr. Hakes reviewed Items 1 through 10, 13, 16 and 17; Mr. Nguyen reviewed Items 11, 12, 14 through 15, and 18 through 23; Ms. Yoke reviewed Item 24; and Mr. Cook reviewed Item 25.

Ms. Melanie Richardson, Chief Operating Officer, reviewed changes to the U.S. Army Corps of Engineers staff that provides oversight of joint federal projects where the District is the local sponsor.

Ms. Yoke reported that staff would present an update on the Employee Workspace Study to the Board at an upcoming meeting.

The Committee noted the information, without formal action.

3.3. Construction Management Resources Needs.

Mr. Hakes reviewed the information on this item, per the attached Committee Agenda Memo.

The Committee expressed support for more in-house staff management of the larger construction projects.

The Committee noted the information, without formal action.

3.4. 2018 Capital Improvement Program Committee Accomplishment Report.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo.

It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried to accept the report, and include the report in the Chair's meeting summary to be presented to the Board.

3.5. 2019 Capital Improvement Program Committee Workplan.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo.

The Committee requested the following items be added to the workplan for March 11, 2019:

- Update on the Employee Workspace Study; and
- Calero Dam Seismic Upgrade and Water Reliability Analysis.

4. INFORMATION ITEMS.

None.

5. ADJOURN:

5.1. Clerk Review and Clarification of Committee Requests.

Ms. Natalie Dominguez, Assistant Deputy Clerk II, read the new Committee Recommendations and Requests into the record, as follows:

Regarding Item 3.1:

The Committee requested:

- Staff to solicit external agency testimony on Project Labor Agreements (PLAs); and
- Staff to notify interested party of the Committee's schedule of discussions on PLAs.

Regarding Item 3.4:

The Committee requested the Committee's Accomplishment Report be included in the Chair's CIP Meeting Summary to be presented to the Board.

Regarding Item 3.5:

The Committee requested the following items be added to the workplan for March 11, 2019:

- Update on the Employee Workspace Study; and
- Calero Dam Seismic Upgrade and Water Reliability Analysis.

5.2. Adjourn to Regular Meeting at 10:00 a.m., on March 11, 2019, in the Santa Clara Valley Water District Boardroom, 5700 Almaden Expressway, San Jose, California.

Chairperson Hsueh adjourned the meeting at 11:45 a.m., to the regular meeting at 10:00 a.m., on March 11, 2019, in the District Headquarters Boardroom, 5700 Almaden Expressway, San Jose, California.

[original signed by]
Natalie F. Dominguez, CMC
Assistant Deputy Clerk II

Approved: