

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

AMENDED MEETING MINUTES
MONDAY, SEPTEMBER 20, 2021
11:00 AM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order via Zoom video teleconference at 11:00 a.m.

1.1 Roll Call.

Committee members in attendance via Zoom teleconference were District 4 Director Linda LeZotte and District 6 Director Tony Estremera. District 5 Director Nai Hsueh, Chairperson presiding, participated from Valley Water's Headquarters Building, constituting a quorum of the Committee.

Staff members in attendance via Zoom Teleconference were District Counsel C. Orellana, J. Aranda, A. Baker, L. Bankosh, S. Berning, R. Blank, J. Bourgeois, G. Brambill, T. Bridgen, R. Chan, J. Codianne, J. Collins, M. Cook, M. Ganjoo, A. Gschwind, C. Hakes, K. Jessop, O. Leonardo, B. Magleby, M. Mendez, K. Newman, A. Nichols, L. Orta, B. Ponce, M. Potter, D. Taylor, S. Tippetts, G. Williams, K. Wong, and T. Yoke. Committee Clerk N. Dominguez participated from Valley Water's Headquarters Building.

Guest Presenters: Matthew Pagendarm, Brown & Caldwell, and David Gehrig, Hanson Bridgett, LLP.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. APPROVAL OF MINUTES

3.1. Approval of August 16, 2021 Meeting Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the August 16, 2021 meeting. It was moved by Director Tony Estremera, seconded by Director Linda LeZotte, and unanimously carried that the minutes be approved as presented.

4. ACTION ITEMS

4.1. Review Capital Project Monitoring – Construction Report.

Recommendation: Receive and discuss information regarding the status of capital projects in the construction phase.

Chairperson Nai Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Chris Hakes, Deputy Operating Officer, reviewed Item 1; Mr. Heath McMahon, Deputy Operating Officer, reviewed Items 2 through 7; Ms. Rechelle Blank, Deputy Operating Officer, reviewed Items 8 through 15; and Mr. Michael Cook, Deputy Operating Officer, reviewed Items 16 through 19.

The Committee received information on the status of capital projects in the construction phase. Mr. Cook provided a detailed explanation of Item 16, ERP System Implementation delays and negotiations with the consultant to resolve additional costs related to the delay.

The Committee requested that staff incorporate any lessons learned from this project into the Consultant Agreement Compliance Report schedule for the November 2021 agenda, and use the project as a case study for implementation, compliance, non-performance, and extensions.

4.2. Coyote Pumping Plant Adjustable Speed Drives Replacement Project Update.

Recommendation: Receive updated on the Coyote Pumping Plant Adjustable Speed Drives Replacement Project.

Mr. McMahon reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1 were reviewed by Mr. David Gehrig, Hanson Bridget LLP, and Mr. Matthew Pagendarm, Brown & Caldwell.

Chairperson Hsueh expressed concern for the lack of proposals received and suggestion to reduce risk allocation, and expressed support for continued negotiations with the single proposer without changes to the current project documents.

Director LeZotte asked for and received an explanation regarding the age and urgency of the project, including issues with the current infrastructure, challenges to obtain replacement parts for outdated equipment to keep the system operable, the anticipated time frame to complete the project and next steps. Director LeZotte requested, and the Committee concurred, to direct staff to bring this item to the full Board for concurrence with staff's recommendation for Option A and noting in the Board agenda memo that the Committee thoroughly discussed and supports staff's recommendation.

Director Hsueh requested the following:

- ~~Staff to provide separate detailed report on the RFP process for this project in addition to the Capital Project Monitoring Report.~~
- ~~Staff to provide a summary report on the RFP process for this project to the Board via the nonagenda; and~~
- Staff to ~~continue providing progress reports for this project to the Committee~~ to provide updates as necessary.
- Staff to present the Coyote Pumping Plant Adjustable Speed Drives Replacement Project Update to the full Board for concurrence with staff's recommendation for Option A.

4.3. Receive Information on Consultant Agreement Amendments for Capital Projects.

Recommendation: Receive information on consultant agreement amendments for capital projects.

Mr. McMahon reviewed the information on this item, per the attached Committee Agenda Memo. The Committee received information on proposed amendments to the following consultant agreements for capital projects pending Deputy Administrative Officer approval:

- Amendment No. 2 to Agreement A4242G with Cordoba Corporation for Executive Project Management Services for the Rinconada Water Treatment Plant Reliability Improvement Project No. 93294057 to extend the term of the Agreement retroactively by one year for a new expiration date of July 31, 2022, to allow the consultant to provide construction management support for the Rinconada Water Treatment Plant Interim Site Restoration Project which is currently underway.
- Amendment No. 1 to Agreement A4224A with R.E.Y. Engineers, Inc. for on-call Land Surveying and Mapping Services for capital projects to extend the term of the Agreement by two years for a new expiration date of January 8, 2024, to allow Consultant to continue to provide assistance to Valley Water's LSMU and in support of capital projects on an on-call, as-needed basis.

The Committee noted the information without formal action.

4.4. Receive Information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Recommendation: Receive information on Change Orders to Anderson Dam Tunnel Project Construction Contract.

Mr. Hakes reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1. He reported there were no change orders executed during August 2021 for the Anderson Dam Tunnel Project construction contract.

The Committee noted the information without formal action.

4.5. Review 2021 Capital Improvement Committee Work Plan.

Recommendation: Review the 2021 Capital Improvement Program Committee Work Plan and make adjustments as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

Chairperson Hsueh reviewed work plan items for October through December, and with the Committee concurring, rescheduled the December 20, 2021 meeting to December 13, 2021.

5. INFORMATION ITEMS.

None.

6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:

Ms. Natalie Dominguez, Assistant Deputy Clerk II, reviewed requests as follows:

Regarding Item 4.2:

- Staff to provide separate detailed report on the RFP process for this project in addition to the Capital Project Monitoring Report.
- Staff to provide a summary report on the RFP process for this project to the Board via the nonagenda.
- Staff to continue providing progress reports for this project to the Committee.
- Staff to present the Coyote Pumping Plant Adjustable Speed Drives Replacement Project Update to the full Board for concurrence with staff's recommendation for Option A.

7. ADJOURN

7.1. Adjourn to Regular Meeting at 11:00 a.m., on October 18, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-08-21.

Chairperson Hsueh adjourned the meeting at 12:40 p.m. to the Regular Meeting at 11:00 a.m., on October 18, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-08-21.

[original signed by]
Natalie F. Dominguez, CMC
Assistant Deputy Clerk II

Approved: October 18, 2021