

August 20, 2020

MEETING NOTICE & REQUEST FOR RSVP**TO: SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION****Jurisdiction****Representative**

District 1	Paula Escobar (pending Board confirmation), Ishita Verma, Jonathan Xia
District 2	Colin Lim (pending Board confirmation), Elise Mullen, Soren Ryan-Jensen (pending Board confirmation),
District 3	Matthew Walsh (pending Board confirmation), Disha Yadav
District 4	Anousha Athreya, Aroshi Ghosh, Vedant Janapaty, (all pending Board confirmation)
District 5	Hillary Chang (pending Board confirmation), Alden Hughes, Michael Zhao
District 6	Kathryn Bravo, Tammy Cao, Nilansh Dey Ghosh (pending Board confirmation)
District 7	Ye'ela Bronicki, Arushi Saxena

The regular meeting of the Santa Clara Valley Water District Youth Commission is scheduled to be held on **Wednesday, August 26, 2020, at 6:00 p.m.**, teleconference via Zoom.

Enclosed are the meeting agenda and corresponding materials. Please have this packet with during to the meeting. Additional copies of this meeting packet are available on-line at <https://www.valleywater.org/how-we-operate/committees/board-advisory-committees>

A majority of the appointed membership is required to constitute a quorum, which is fifty percent plus one. A quorum for this meeting must be confirmed at least 48 hours prior to the scheduled meeting date or it will be canceled.

Further, a quorum must be present on the day of the scheduled meeting to call the meeting to order and take action on agenda items.

Members with two or more consecutive unexcused absences will be subject to rescinded membership.

Please confirm your attendance **no later than Monday, August 24, 2020; 4:00 p.m.** by contacting Glenna Brambill at 1-408-630-2408, or gbrambill@valleywater.org.



Join Zoom Meeting

<https://valleywater.zoom.us/j/98230900454>

Meeting ID: 982 3090 0454

One tap mobile

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(San Jose)

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(Tacoma)



Santa Clara Valley Water District Santa Clara Valley Water District Youth Commission

TELECONFERENCE-VIA ZOOM

REGULAR MEETING AGENDA

Wednesday, August 26, 2020
6:00 PM

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

SCVWD Youth Commission
- Commission Chair
- Commission Vice Chair

BOARD REPRESENTATIVES
Nai Hsueh - District 5
Barbara Keegan - District 2
John L. Varela - District 1

All public records relating to an item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend Board of Directors' meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

COB Commission Liaison
Glenna Brambill -
Management Analyst II
gbrambill@valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

Santa Clara Valley Water District
Santa Clara Valley Water District Youth Commission
REGULAR MEETING
AGENDA

Wednesday, August 26, 2020

6:00 PM

TELECONFERENCE-VIA ZOOM

IMPORTANT NOTICES

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Committee, staff, and the public to participate and conduct the meeting by teleconference, videoconference, or both.

Members of the public wishing to address the Committee during a video conferenced meeting on an item not listed on the agenda, or any item listed on the agenda, should use the "Raise Hand" or "Chat" tools located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Committee Chair in the order requests are received and granted speaking access to address the Committee.

Santa Clara Valley Water District (Valley Water) in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access and/or participate in Valley Water Committee meetings to please contact the Clerk of the Board's office at (408) 630-2711, at least 3 business days before the scheduled meeting to ensure that Valley Water may assist you.

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has not been prepared with a view to informing an investment decision in any of Valley Water's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of Valley Water's bonds, notes or other obligations and investors and potential investors should rely only on information filed by Valley Water on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and Valley Water's Investor Relations website, maintained on the World Wide Web at <https://emma.msrb.org/> and <https://www.valleywater.org/how-we-operate/financebudget/investor-relations>, respectively.

1. CALL TO ORDER:

Join Zoom Meeting
<https://valleywater.zoom.us/j/98230900454>

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1.1. Roll Call

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the Public: Members of the public who wish to address the Committee on any item not listed on the agenda should access the "Raise Hand" or "Chat" tools located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Committee Chair in order requests are received and granted speaking access to address the Committee. Speakers comments should be limited to two minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.

3. WELCOME:

4. INTERACTIVE ACTIVITY:

5. MANAGER'S REPORT:

6. OATH OF OFFICE:

7. ELECTION OF CHAIR AND VICE CHAIR:

7.1. Election of Chair and Vice Chair.

[20-0753](#)

Recommendation: Elect Chair and Vice Chair.

Manager: Michele King, 408-630-2711

Est. Staff Time: 10 Minutes

8. APPROVAL OF MINUTES:

- 8.1. Approval of Minutes. [20-0754](#)
- Recommendation: Approve the May 27, 2020, Meeting Minutes.
- Manager: Michele King, 408-630-2711
- Attachments: [Attachment 1: 05272020 Youth Comm DRAFT Mins](#)
- Est. Staff Time: 5 Minutes

9. ACTION ITEMS:

- 9.1. Update from Santa Clara Valley Water District Youth Commission's Working Groups. [20-0755](#)
- Recommendation: Discuss and consider any working group updates and recommendations and make recommendations to the Board, as necessary.
- Manager: Michele King, 408-630-2711
- Attachments: [Attachment 1: Working Groups](#)
- Est. Staff Time: 20 Minutes
- 9.2. Review and Discuss Santa Clara Valley Water District Youth Commission Work Plans, and Propose the Commission's Next Meeting Agenda. [20-0756](#)
- Recommendation: Review and Discuss the Commission's work plans to guide the Commission's discussions and schedule the next meeting and agenda.
- Manager: Michele King, 408-630-2711
- Attachments: [Attachment 1: 2020 Work Plan](#)
- Est. Staff Time: 15 Minutes

10. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

11. ADJOURN:

- 11.1. Adjourn to Regular Meeting at 6:00 p.m., on November 18, 2020, in the Santa Clara Valley Water District HQ Boardroom, 5700 Almaden Expressway, San Jose, California.



Santa Clara Valley Water District

File No.: 20-0753

Agenda Date: 8/26/2020

Item No.: 7.1.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Election of Chair and Vice Chair.

RECOMMENDATION:

Elect Chair and Vice Chair.

SUMMARY:

Per the Board Resolution, the duties of the Chair and Vice-Chair are as follows:

The officers of each Committee shall be a Chairperson and Vice-Chairperson, both of whom shall be members of that Committee. The Chairperson and Vice-Chairperson shall be elected by the Committee, each for a term of one year commencing on January 1 and ending on December 31 and for no more than two consecutive terms. The Committee shall elect its officers at the first meeting of the calendar year. All officers shall hold over in their respective offices after their term of office has expired until their successors have been elected and have assumed office.

The Chairperson shall preside at all meetings of the Committee, and he or she shall perform other such duties as the Committee may prescribe consistent with the purpose of the Committee.

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson. In case of the unexpected vacancy of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed upon the Chairperson until such time as a new Chairperson is elected by the Committee.

Should the office of Chairperson or Vice-Chairperson become vacant during the term of such office, the Committee shall elect a successor from its membership at the earliest meeting at which such election would be practicable, and such election shall be for the unexpired term of such office.

Should the Chairperson and Vice-Chairperson know in advance that they will both be absent from a meeting, the Chair may appoint a Chairperson Pro-tempore to preside over that meeting. In the event of an unanticipated absence of both the Chairperson and Vice-Chairperson, the Committee may elect a Chairperson Pro-tempore to preside over the meeting in their absence.

BACKGROUND:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Advisory Committees, which bring respective expertise and

community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Advisory Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Advisory Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

The Board may also establish Ad-hoc Committees to serve in a capacity as defined by the Board and will be used sparingly.

ATTACHMENTS:

None.

UNCLASSIFIED MANAGER:

Michele King, 408-630-2711



Santa Clara Valley Water District

File No.: 20-0754

Agenda Date: 8/26/2020

Item No.: 8.1.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Approval of Minutes.

RECOMMENDATION:

Approve the May 27, 2020, Meeting Minutes.

SUMMARY:

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

ATTACHMENTS:

Attachment 1: 05272020 SCVWD Youth Comm Draft Meeting Mins

UNCLASSIFIED MANAGER:

Michele King, 408-630-2711



SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION MEETING

DRAFT MINUTES

WEDNESDAY, MAY 27, 2020
5:30 PM

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District Youth Commission (Youth Commission) was held on May 27, 2020, teleconference via Zoom, San Jose, California.

2. CALL TO ORDER

Chair Shloka Janapaty called the meeting to order at 5:36 p.m.

2.1 ROLL CALL

A quorum was established with 14 Members present.

Members in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>	<u>Representative</u>
District 1	Jonathan Xia		
District 2	Justin Cai	Kalie Ching	Elise Mullen
District 4	Adrienne Couteau	Shloka Janapaty	Navya Pariti
District 5	Alden Hughes	Arnav Gattani*	Michael Zhao
District 6	Kathryn Bravo	Tammy Cao	Hugo Marquez
District 7	Ye'ela Bronicki	Sofia Ruiz	

Members not in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>	<u>Representative</u>
District 1	Ishita Verma		
District 3	Thomas Nguyen	Yugam Satija	Disha Yadav
District 7	Arushi Saxena		

Board members in attendance were: Director Nai Hsueh and Director John L. Varela Board Representatives.

Staff members in attendance were: Ricardo Barajas, Glenna Brambill, Lilian Bui, Mera Burton, Janet Hedley, Peggy Lam, Albert Lee, Rene Moreno, Blanca Sanchez-Cruz, KJ Scott, Sherilyn Tran and Kristen Yasukawa.

Guest in attendance: Paul J. Gonzalez

3. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON AGENDA

There was no one present who wished to speak.

4. INTERACTIVE ACTIVITY

Ms. Mera Burton and Ms. Janet Hedley facilitated the interactive activity, where the Youth Commissioners worked on a rebus (puzzle) answered some poll questions, river clean up theme and length of service on Youth Commission.

5. MANAGER'S REPORT

Ms. Sherilyn Tran reported on the open enrollment of filling the numerous vacancies for the Commission. Valley water is accepting applications for Districts 1 through 6 and asked for assistance from the Members in letting youth know there are openings for the Youth Commission.

6. APPROVAL OF MINUTES

6.1 APPROVAL OF MINUTES

It was moved by Mr. Michael Zhao, seconded by Ms. Adrienne Couteau, and unanimously carried, to approve the February 19, 2020, Santa Clara Valley Water District Youth Commission meeting minutes as presented.

*Mr. Arnav Gattani, logged on at 6:15 p.m.

7. ACTION ITEMS

7.1 UPDATE FROM SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION'S WORKING GROUPS

Chair Shloka Janapaty reviewed the materials as outlined in the agenda item.

The Working Groups went to a break-out session to discuss any updates from each working group to report out to the full Commission.

Mr. Michael Zhao reported out on the February 20, 2020, Job Shadow Day, there were 49 students and Valley Water Staff available to help with the day. It was a great success and thanked everyone that assisted and attended.

Ms. Adrienne Couteau reported on the Creek Day Clean up that was canceled, however, still want those that can participate when another event becomes available.

Ms. Navya Pariti would like to find ways to increase Youth Commission participation. Having a website to announce events and possibly look into future citizen science projects.

Ms. Shloka Janapaty gave an update on the Adopt-A-Bench project.

There will be a ceremony and ribbon cutting after the tiles are completed and suggested dates are June 11th/13th or June 18th/20th.

The Youth Commission took the following action:

It was moved by Mr. Michael Zhao, seconded by Ms. Ye'ela Bronicki, and unanimously carried, to approve the tag line "Thank You to the 2020 Youth Commissioners."

7.2 REVIEW AND DISCUSS SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION WORK PLAN, AND PROPOSE THE COMMISSION'S NEXT MEETING AGENDA

Ms. Glenna Brambill reviewed the materials as outlined in the agenda item

The Youth Commission took no action. The next meeting is scheduled for August 26, 2020.

7.3 RECOGNITION OF OUTGOING YOUTH COMMISSION MEMBERS

Ms. Sherilyn Tran recognized the outgoing Commissioners.

Directors Nai Hsueh and John L. Varela congratulated all that were leaving and their accomplishments throughout the years of service to the Commission. Also, the excitement of the participation and knowledge each one gained as a Youth Commissioner.

Vice Chair Ms. Navya Pariti spoke of her opportunity as Vice Chair.

Ms. Shloka Janapaty as Chair spoke on how she was thankful for the opportunity, passion, accomplishments, working groups over the years.

The graduates (Mr. Justin Cai, Ms. Kalie Ching, Ms. Adrienne Couteau, Mr. Arnav Gattani and Mr. Hugo Marquez) spoke on their special quotes and their experience with being a Youth Commissioner. Mr. Thomas Nguyen was not able to attend but was recognized as well.

Showed a special video presentation of the graduates!

Staff (Mr. KJ Scott and Ms. Janet Hedley) gave words of encouragement, finding a mentor throughout the years, never stop learning, congratulations to all in your future endeavors, it has been a pleasure working with you and thanks for being engaged!

8. CLERK REVIEW AND CLARIFICATION OF COMMISSION REQUESTS TO THE BOARD

Ms. Glenna Brambill reported one action item for Board advisement.

Agenda Item 7.1

The Youth Commission unanimously approved the tag line for the project benches "Thank You to the 2020 Youth Commissioners."

9. ADJOURN

Chair Ms. Shloka Janapaty adjourned at 6:58 p.m. to the next regular meeting on Wednesday, August 26, 2020, at 6:00 p.m., via teleconference (Zoom). This date subject to change.

Glenna Brambill
Board Committee Liaison
Office of the Clerk of the Board

Approved:



Santa Clara Valley Water District

File No.: 20-0755

Agenda Date: 8/26/2020

Item No.: 9.1.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Update from Santa Clara Valley Water District Youth Commission's Working Groups.

RECOMMENDATION:

Discuss and consider any working group updates and recommendations and make recommendations to the Board, as necessary.

SUMMARY:

The Santa Clara Valley Water District Youth Commission's (Commission) approved working groups will work on issues and policies that the Commission has on their work plan for the year.

This will be a standing agenda item.

BACKGROUND:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Board Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Board Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Board's Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

ATTACHMENTS:

Attachment 1: 2020 Working Groups Spreadsheet

UNCLASSIFIED MANAGER:

Michele King, 408-630-2711

2020 Youth Commission Working Groups Updated August 2020

Name	Career Shadowing and Mentorship	Creek Stewardship (formerly Adopt-A-Creek)	Youth Citizen Science Network
Anousha Athreya			
Kathryn Bravo			
Ye'ela Bronicki			
Tammy Cao			
Hillary Chang			
Nilansh Dey Ghosh			
Paula Esobar			
Aroshi Ghosh			
Alden Hughes			
Vedant Janapaty			
Colin Lim			
Elise Mullen			
Soren Ryan-Jensen			
Arushi Saxena			
Ishita Verma			
Matthew Walsh			
Jonathan Xia			
Disha Yadav			
Michael Zhao			
Total Members	0	0	0
Lead			
Brown Act Quorum			

The Adopt-A-Bench is a Youth Commission Project that All Members will work on in their respective Districts until completed.

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Santa Clara Valley Water District

File No.: 20-0756

Agenda Date: 8/26/2020

Item No.: 9.2.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Review and Discuss Santa Clara Valley Water District Youth Commission Work Plans, and Propose the Commission's Next Meeting Agenda.

RECOMMENDATION:

Review and Discuss the Commission's work plans to guide the Commission's discussions and schedule the next meeting and agenda.

SUMMARY:

The Commission was formed to assist the board with public policy, education, outreach, and all matters impacting Santa Clara County youth related to the water district. The purpose of the Commission is to foster greater involvement of youth in local government and to inspire and develop future public policy leaders and professionals with an awareness of issues and activities relating to water supply, conservation, flood protection, and stream stewardship.

ATTACHMENTS:

Attachment 1: 2020 SCVWD Youth Comm Work Plan

UNCLASSIFIED MANAGER:

Michele King, 408-630-2711

The annual work plan establishes a framework for committee discussion and action during the annual meeting schedule. The committee work plan is a dynamic document, subject to change as external and internal issues impacting the District occur and are recommended for committee discussion. Subsequently, an annual committee accomplishments report is developed based on the work plan and presented to the District Board of Directors.

ITEM	WORK PLAN ITEM	MEETING	ACCOMPLISHMENT DATE AND OUTCOME
1	Working Groups Update	2-19-2020 5-27-2020 8-26-2020 11-18-2020	<p>Accomplished February 19, 2020: The Youth Commission received reports on: Creek Stewardship, Youth Citizen Science Network: Job Shadow Day and were shown a video, Creek Day Cleanup, Adopt-A-Bench pilot program’s progress and took the following action: The Youth Commission unanimously voted to keep the traditional designs and to have the Youth Commission signature with their actual name and year on the project benches.</p> <p>Accomplished May 27, 2020: The Youth Commission received reports on: Job Shadow Day success, canceling of the Creek Day Cleanup, Adopt-A-Bench project progress and took the following action: The Youth Commission unanimously voted to approve the Adopt-A-Bench 2020 Tag Line for the Youth Commissioners.</p>
2	Review Work Plan, the Outcomes of Board Action of Committee Requests and the Committee’s Next Meeting Agenda	2-19-2020 5-27-2020 8-26-2020 11-18-2020	<p>Accomplished February 19, 2020: The Youth Commission reviewed Work Plan, the Outcomes of Board Action of Committee Requests and the Committee’s Next Meeting Agenda and took no action.</p> <p>Accomplished May 27, 2020: The Youth Commission reviewed Work Plan, the Outcomes of Board Action of Committee Requests and the Committee’s Next Meeting Agenda and took no action.</p>

Yellow = Update Since Last Meeting

Blue = Action taken by the Board of Directors

ITEM	WORK PLAN ITEM	MEETING	ACCOMPLISHMENT DATE AND OUTCOME
3	Opportunities to Enhance and Update the Safe, Clean Water and Natural Flood Protection Program by Evaluating a Future Funding Measure	2-19-2020	Accomplished February 19, 2020: The Youth Commission received a presentation on Opportunities to Enhance and Update the Safe, Clean Water and Natural Flood Protection Program by Evaluating a Future Funding Measure and took no action.
4	Recognition of Outgoing Youth Commission Members	5-27-2020	Accomplished May 27, 2020: The outgoing Youth Commission were recognized for their time, service and commitment to the Commission and were thanked by the Directors and staff.
5	Election of Chair and Vice Chair	8-26-2020	

Yellow = Update Since Last Meeting

Blue = Action taken by the Board of Directors