



DIVERSITY AND INCLUSION AD HOC COMMITTEE MEETING

MINUTES

**WEDNESDAY, JULY 11, 2018
12:00 PM**

(Paragraph numbers coincide with agenda item numbers)

A meeting of the Diversity and Inclusion Ad Hoc Committee (Committee) was held on July 11, 2018, at the District Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, California.

1. CALL TO ORDER/ROLL CALL

A meeting of the Santa Clara Valley Water District Diversity and Inclusion Ad Hoc Committee was called to order by Chair Tony Estremera at 12:02 p.m.

Board Members in attendance were: Director Tony Estremera-District 6, Director Nai Hsueh-District 5, and Director John L. Varela-District 1.

Staff members in attendance were: Salam Baqleh, Michael Baratz, Wade Blackard, Glenna Brambill, Anil Comelo, Michelle Critchlow, Angelica Cruz, Amy Fonseca, Brian Hopper, Cody Houston, Janice Lum, Cathy Morrey, Ngoc Nguyen, Kristen Yasukawa and Victoria Zhang.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON AGENDA

There was no one who wished to speak.

3. APPROVAL OF MINUTES

3.1 Approval of Minutes

It was moved by Director John L Varela, seconded by Director Nai Hsueh and unanimously carried to approve the minutes of the May 29, 2018, Diversity and Inclusion Ad Hoc Committee meeting, as presented.

4. ACTION/DISCUSSION ITEMS

4.1 EMERGING LEADERS DIVERSITY AND INCLUSION MASTER PLAN ASSESSMENT CAPSTONE PROJECT

Mr. Wade Blackard, Ms. Amy Fonseca, Mr. Cody Houston and Ms. Kristen Yasukawa reviewed the materials as outlined in the agenda items and targeted to bring final findings back to the Committee in September.

Directors Nai Hsueh, John L. Varela and Tony Estremera (The Committee) had comments regarding tracking and measuring diversity and inclusion data, retention of diverse employees, a dialogue forum to discuss concerns.

No action taken.

4.2 REVIEW DIVERSITY AND INCLUSION AD HOC COMMITTEE WORK PLAN, THE OUTCOMES OF BOARD ACTION OF COMMITTEE REQUESTS; AND THE COMMITTEE NEXT MEETING AGENDA

Mr. Anil Comelo reviewed the materials as outlined in the agenda items and noted the three agenda items for the next meeting scheduled for Monday, August 13, 2018, at 12:00 p.m.

Also, discussed scheduling the following meeting in September, which was scheduled for Thursday, September 27, 2018, at 12:00 p.m.

No action taken.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS

Ms. Glenna Brambill, Board Committee Liaison reported no action items.

6. ADJOURNMENT

Chair Director Tony Estremera adjourned the meeting at 12:58 p.m. to the next regularly scheduled meeting on Monday, August 13, 2018, at 12:00 p.m. in the Santa Clara Valley Water District Headquarters Building Boardroom.

Glenna Brambill
Board Committee Liaison
Office of the Clerk of the Board

Approved: 8-13-18