



CAPITAL IMPROVEMENT PROGRAM COMMITTEE

AMENDED MINUTES

SEPTEMBER 10, 2018
10:00 AM

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District (District) Capital Improvement Program Committee (Committee) was called to order in the District Headquarters, Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California at 10:00 a.m.

1. CALL TO ORDER:

1.1 Roll Call.

Committee members in attendance were District 4 Director L. LeZotte, District 6 Director T. Estremera, and District 5 Director N. Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were N. Camacho, Chief Executive Officer, E. Aryee, R. Blank, J. Collins, N. Dominguez, S. Ferranti, C. Hakes, C. Nguyen, N. Nguyen, L. Orta, B. Redmond, L. Rossiter, A. Rouhani, S. Tikekar and T. Yoke.

1.2. Time Open for Public Comment on any Item not on the Agenda.

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

2. APPROVAL OF MINUTES

The Committee considered the attached minutes of the August 13, 2018 meeting.

Director Hsueh requested that Page 4, Item 3.1, Paragraph 3, Line 3, and Page 6, Item 5.1, Paragraph 4 be revised to read as follows: *The Committee requested staff investigate utilizing environmental justice criteria as a standalone category to demonstrate the board's focus and emphasis in the decision-making process regarding the ~~Clean, Safe Water grant approval criteria~~ capital project implementation.*

It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried that the minutes be approved as amended.

3. ACTION ITEMS

3.1 Safe, Clean Water and Natural Flood Protection Program (Safe, Clean Water) Key Decision Points and Approach for Delivery of Remaining Key Performance Indicators.

Mr. Ngoc Nguyen, Deputy Operating Officer, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed by Ms. Jessica Collins, Program Administrator.

Ms. Collins reported that in an effort to balance financial demands on the Safe, Clean Water Program Fund (Program) with the commitment to deliver each of the Program's Key Performance Indicators (KPIs), staff plans to recommend to the Board of Directors that each project be limited to the delivery of its KPIs. Once a project's KPI is met, the remaining funds in that project's allocation should be released into the Fund 26 Reserves, which would allow the Board to allocate those funds to other Safe, Clean Water projects with financial needs. The decision to exceed the KPIs for any project would be made by the Board consistent with the annual Safe, Clean Water Change Control Process.

Chairperson Hsueh made the following requests:

- ***That Encourage staff to begin ~~working on a report to be shared with the voters prior to the next election, that confirms the status of projects and completed projects~~ thinking of reports that communicate District accomplishments under the Safe, Clean Water Program;***
- That Attachment 1, Page 2, Priority D6, Column Number 7, be changed from the Board Planning and Policy Committee to the Capital Improvement Program Committee; and
- That staff bring back an updated Safe, Clean Water and Natural Flood Protection: Key Decision Point Tracking Report in November 2018.

3.2 Capital Project Monitoring – Planning/Feasibility.

Mr. Nguyen and Ms. Katherine Oven, Deputy Operating Officers, and Mr. Sudhanshu Tikekar, Deputy Administrative Officer, reviewed the information on this item, per the attached Committee Agenda Memo. The corresponding presentation materials contained in Attachment 1 were reviewed as follows: Ms. Oven reviewed Items 1 through 8, Mr. Nguyen reviewed Items 9 through 17, and Mr. Tikekar reviewed Items 18 and 19.

The Committee noted the information, without formal action.

3.3. 2018 Capital Improvement Program Committee Work Plan.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

The Committee requested the following items be added to the Committee's Work Plan:

- Regulatory Permits – Discussion of strategy to move projects forward; and
- Design-Build Methodology.

Mr. Bill Sherman, Water Rate Advocates for Transparency, Equity and Sustainability (WRATES), discussed WRATES activities on behalf of San Jose Water Company (SJWC) customers, SJWC rate increases, and potential impacts to the District.

4. **INFORMATION ITEMS:**

None.

5 **ADJOURN:**

5.1. Clerk's Review and Clarification of Committee Requests and Recommendations.

Ms. Natalie Dominguez, Assistant Deputy Clerk II, read the following requests into the record:

Regarding Item 3.1:

- ~~**That Encourage**~~ *staff to begin ~~working on a report to be shared with the voters prior to the next election, that confirms the status of projects and completed projects~~ thinking of reports that communicate District accomplishments under the Safe, Clean Water Program;*
- That Attachment 1, Page 2, Priority D6, Column Number 7, be changed from the Board Planning and Policy Committee to the Capital Improvement Program Committee; and
- That staff bring back an updated Safe, Clean Water and Natural Flood Protection: Key Decision Point Tracking report in November 2018.

Regarding Item 3.3:

That the following items be added to the Committee's Work Plan:

- Discussion of Regulatory Permits and strategies to move projects forward; and
- Design-Build Methodology.

5.2 Adjourn to Regular Meeting at 10:00 a.m. on October 15, 2018, in the Santa Clara Valley Water District Headquarters Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Chairperson Hsueh adjourned the meeting at 11:35 a.m. to the next scheduled meeting at 10:00 a.m., on October 15, 2018, in the Santa Clara Valley Water District Headquarters Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

[original signed by]
Natalie F. Dominguez
Assistant Deputy Clerk II

Approved: October 15, 2018