



BOARD POLICY AND PLANNING COMMITTEE

MINUTES

Wednesday, July 8, 2020
10:00 AM

(Paragraph numbers coincide with agenda item numbers)

1. **Call to Order**
1.1 Roll Call

A Special meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Planning Committee (BPPC) was called to order at 10:00 a.m. on July 8, 2020, in the District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance were: Director Nai Hsueh-District 5, in A-124; and Directors attending by videoconference were Director Linda J. LeZotte-District 4, and Director Barbara Keegan-District 2, constituting a quorum of the BPPC.

Arthur Keller, Environmental Water Resources Committee (EWRC) Chair joined the meeting via videoconference.

Staff members in attendance were: Michele King, Clerk of the Board in A-124; and staff attending by videoconference were: Lisa Bankosh, Neeta Bijoor, Theresa Chinte, Vincent Gin, Garth Hall, Brian Hopper, Linda Nguyen, Anna Noriega, Melanie Richardson, Afshin Rouhani, and Tina Yoke.

2. **Time Open for Public Comment on any Item not an Agenda**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present that wished to speak.

3. **Approval of Minutes**

3.1 Approval of Minutes – February 24, 2020

The BPPC considered the attached minutes of the February 24, 2020 meeting. It was moved by Director Keegan, seconded by Director LeZotte, and unanimously carried to approve the minutes as presented.

4. **Information and Action Items:**

4.1 Develop Draft Fiscal Year 2020-21 Board Work Plan and Budget Message based upon the outcome of the February 18, 2020 Strategic Planning Session.

The following members of the public provided comments on the draft Board Work Plan:

Ms. Trish Mulvey reviewed her July 7, 2020 letter, identified as Handout 4.1-A. Copies of the handout were distributed to the BPPC and made available to the public on the agenda web page. Ms. Mulvey recognized that the draft work plan was a

work in progress and was a good start at addressing the themes identified during the Board's January strategic planning session. She also stated that she felt there is a need to include SMART objectives for each focus area to better track the work the Board expects to be completed, along with identifying the Board Appointed Officer responsible for each strategy.

Mr. Peter Drekmeier conveyed his support for making relationship building between the District and the environmental community a priority in Fiscal Year 2021.

Mr. Arthur Keller requested that the Environmental and Water Resources Committee (EWRC) be allowed to begin meeting again and that, when approved, the Board Work Plan strategies get rolled into the EWRC's work plan.

Mr. Patrick Ferraro, former District Director expressed support for Mr. Drekmeier's statement on building relationships with the environmental community in Fiscal Year 2021.

Committee Chair Hsueh and Ms. Michele King, Clerk of the Board reviewed the draft Board Work Plan as presented. The Committee requested the following revisions:

Water Supply

Strategy 4 – Challenge/Opportunity section only addresses a portion of the water supply options listed in the Water Supply Master Plan. The section needs to be rewritten to incorporate other water supply options, including the cost of water and what must be done to prepare for the future.

Strategy 5 – Revise Monitoring bullet for FY21 and revise language to reflect monitoring through the Capital Improvement Program Committee.

Flood Protection

Strategy 1 – In the Related Staff Plan section add Five-Year Operations and Maintenance Plan, Watershed Asset Rehabilitation Plan, and rank the staff plans in order of related elements, i.e. Safe, Clean Water plan only applies to portions, and is generally a funding document.

Strategy 2 – Add a new bullet under Focus section for working together with environmental community.

Environmental Stewardship

Strategy 1 – Expand the third bullet in the Focus section to include environmental community, regulators, etc. and highlight the tribal voices. Revise the bullet in the Monitoring section to reflect that the Board Policy and Planning Committee will refine Board's Ends Policy 4. Add Climate Change Action Plan or plan that includes zero emissions as a bullet in the Related Staff Plan section.

Strategy 2 – Incorporate other non-point pollution sources, i.e. run off from farmers, etc. and surface water quality monitoring to the Monitoring section. Add additional plans that are not just funding plans to the Related Staff Plans section.

Strategy 3 – Expand the first bullet in the Focus section to include adaptive management of all creeks listed in the challenge/opportunity section.

Business Management

Strategy 1 – If appropriate, add the Revised Diversity and Inclusion Plan (under development) and CEO Diversity Plan to the Related Staff Plan section.

Strategy 2 – In the last bullet of the Focus section expand to include High School and University students and programs, not just interns. Add to the Monitoring section language reflecting regular updates on the four staffing strategy elements – 1) Grow Pipeline, 2) Recruitment process, 3) Retention program, and 4) Promotion practices.

Strategy 3 – In the Monitoring section incorporate additional revenue source information, and ensure that there are two monitoring categories for the - 1) Financial Sustainability Group regarding additional revenue sources, and 2) Board Audit Committee for the cost-effective level of services. Add Management and Board Audit Plans in the Related Staff Plans section.

Chair Hsueh will work with staff on the budget message and present to the BPPC for review.

The BPPC scheduled a special meeting for July 17, 2020, at 10:00 a.m. to final the draft Board Work Plan and budget message.

4.2 Work Plan, Meeting Schedule and Accomplishments Report

Committee Chair Hsueh and Ms. King reviewed the committee work plan and the BPPC agreed to schedule a special meeting in August to begin reviewing Ends Policy 4.

5. Clerk Review and Clarification of Committee Requests.

Ms. King will work with staff to incorporate the BPPC's requested edits into the Board Work Plan; draft the budget message; and schedule a special July 17, 2020 Committee meeting.

6. Adjourn:

Committee Chair Hsueh adjourned the meeting at approximately 12:00 p.m.

Michele L. King

Michele L. King, CMC
Clerk of the Board

Approved: 8/12/20